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MUMORANDUM FOR: Chairman, Project Review Committee

THRU

: Acting Deputy Director (Administration)

SUBJECT

: Submission of Project Providing for Construction of an Agency Records Center

Attached for the consideration of the Project Review Committee is detailed information covering the proposed project providing for the construction of an Agency Records Center. The estimated cost of the project is \$405,000.

Chief, General Services Office Attachment: Detailed Project Outline

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CONCURRENCES:

Director of Security

25 Jan 54

Comptroller

Chief of Logistics

27 Jan 54

Approved for forwarding to Project Review Committee.

27 Jan 54

Acting Deputy Director (Administration)